

Land Division Application

Name

Phone

Mailing Address

Property Number to be divided

City, State, Zip Code

Property Address (If different)

An application for Land Division Approval shall contain the following:

- A. A completed application form.
- B. Proof of fee simple ownership of the land.
- C. A map drawn to scale of the land proposed to be divided **and any adjoining land under the same ownership**, and accompanying data showing the following with respect to all the parcels under the same ownership, and all the parcel(s) proposed to be created by the division:
 - 1. The dimensions with calculated area;
 - 2. Legal descriptions of parcels being created;
 - 3. The location of all existing structures and other land improvements in relation to new and existing lot lines.
 - 4. The location of public utility easements;
 - 5. The accessibility of the parcels for vehicular traffic from existing or proposed new roads;
 - 6. The accessibility of the parcels for public utilities from existing or proposed new roads;
- D. Proof that all standards of the State Land Division Act and Local Ordinance have been met.
- E. The history and specifications of any previous divisions of land of which the proposed division was a part, sufficient to establish whether the parcel proposed to be divided was lawfully in existence as of March 31, 1997, the effective date of the State Land Division Act.
- F. If transfers of rights are proposed, detailed information about the terms and availability of the proposed division rights transfer.
- G. If the proposed land transfer is acknowledged to create one or more parcels that are “non-build able” pursuant to section VIII.A. of this Ordinance, the proposed affidavit or deed restriction referenced therein.

+
All standards of the State Land Division Act and Local Ordinance must be met.

